

Corporate Social Responsibility Policy

To be applicable for FY 2021-22 onwards (As amended w.e.f. 28-Jun-21)

The Corporate Social Responsibility Policy (hereinafter referred to as the “**CSR Policy**”) of STEAG Energy Services (India) Private Limited, as amended and approved by the Board’s CSR Committee at its Committee Meeting and duly adopted by the Board of Directors of the Company from time to time, as the CSR Policy of the Company, is contained hereinafter.

This Latest amended version of this Policy is prepared based on the recommendations and guidance of the CSR Committee given at its meeting held on 22-Mar-2021 and has been duly adopted by the Board of Directors at its meeting held on 28-Jun-2021

FOCUS AREAS:

In accordance with the requirements under the Companies Act, 2013, SESI’s CSR activities will have the following thrust areas (i.e., the activities mentioned in Schedule VII of the Companies Act, 2013) and shall be deemed to include such other additional activities, as may be included in the list of permissible CSR Activities, by the Central Government, by way of amendment to the relevant provisions of the Companies Act, 2013 and Rules thereunder:

- (a). eradicating hunger, poverty and malnutrition, promoting health care including preventive health care and sanitation including contribution to the Swach Bharat Kosh set-up by the Central Government for the promotion of sanitation and making available safe drinking water;
- (b). promoting education, including special education and employment enhancing vocation skills especially among children, women, elderly, and the differently abled and livelihood enhancement projects;
- (c). promoting gender equality, empowering women, setting up homes and hostels for women and orphans; setting up old age homes, day care centres and such other facilities for senior citizens and measures for reducing inequalities faced by socially and economically backward groups;
- (d). ensuring environmental sustainability, ecological balance, protection of flora and fauna, animal welfare, agroforestry, conservation of natural resources and maintaining quality of soil, air and water including contribution to the Clean Ganga Fund setup by the Central Government for rejuvenation of river Ganga;
- (e). protection of National Heritage, art and culture including restoration of buildings and sites of historical importance and works of art; setting up public libraries; promotion and development of traditional arts and handicrafts;
- (f). training to promote rural sports, nationally recognized sports, Paralympic sports and Olympics sports;
- (g). contribution to the Prime Minister’s National Relief Fund or any other fund set up by the Central Government for socio-economic development and relief and welfare of the Scheduled Castes, the Schedule Tribes, other backward classes, minorities and women;
- (h). contributions or funds provided to technology incubators located within academic institutions which are approved by the Central Government;
- (i). Rural development projects.
- (j). Slum area development.
- (k). Such other additional areas, as may be permitted under the applicable provisions of the Companies Act from time to time and are specifically approved by the Board for being taken up as part of the CSR initiatives of the company.

STEAG Energy Services (India) Pvt. Ltd.

Corporate Office

A – 29, Sector – 16
Noida – 201 301
India
Phone +91 120 4625 - 000
Fax +91 120 4625 -100
www.steag.in

Board of Directors

Dr Jens Reich
Dr Ralf Schiele
Ulrich Sigel
Dr Jacob T Verghese

Registered Office

903, Bhikaji Cama Bhawan
Bhikaji Cama Place
New Delhi – 110 066
India
CIN: U31101DL2001PTC188324

Corporate Social Responsibility Policy

To be applicable for FY 2021-22 onwards

COMPOSITION OF CSR COMMITTEE:

Presently, the CSR committee, as on the date of adoption of this amended CSR Policy, consists of following Members (Directors):

- (a). Dr. Ralf Friedrich Schiele
- (b). Dr. Jacob T Verghese, and
- (c). Mr. Ulrich Sigel
- (d). Mr. Kamal Kumar Shewaramani

Further, the Company also has constituted an Internal Task Force on CSR under the command of the Managing Director and comprising of various operational and financial Departmental Heads, for the purpose of assisting the CSR Committee in its functions.

FUNCTIONS OF CSR COMMITTEE:

- (a). The CSR Committee shall formulate and recommend to the Board, a CSR Policy relating to activities to be undertaken by the company. The Committee shall endeavour to focus on the list of activities as specified in Schedule VII of the Companies Act, 2013, as may be amended from time to time, as could be reasonably attained.
- (b). Subject to the applicable laws, the Committee shall recommend to the Board, the amount of expenditure to be incurred on CSR activities of the company in a given financial year.
- (c). The Committee shall institute proper mechanism for implementation of the Policy and its effective monitoring and for that purpose shall prepare and recommend an Annual Plan to the Board for each Financial Year, for carrying out Company's CSR initiatives during the Financial Year.
- (d). Providing periodical updates of the CSR activities of the Company to Board of Directors
- (e). The Committee shall review the CSR Policy of the Company from time to time as per requirements under applicable law or as per the CSR processes and implementation mechanisms of the Company

UNDERTAKING CSR ACTIVITIES:

SESI will undertake its CSR activities, as approved by the CSR Committee and subject to the applicable laws.

- A specific amount shall be recommended each year for CSR activities, subject to the applicable provisions of law.
- The surplus arising out of the CSR activities, projects or programs shall not form part of the business profit of the Company.
- For the purpose of implementation of CSR Policy, the Company shall give preference to the local areas where it operates
- No CSR activity shall include activities undertaken in pursuance of normal course of business of the Company.

MINIMUM SPENDING ON CSR ACTIVITIES:

The CSR Committee shall make recommendations to the Board for allocating a minimum of 2% of the average net profits of the Company for the preceding three financial years either on its own or by its holding or subsidiary company to be computed in accordance with the Companies Act 2013; or such % as may be prescribed from time to time under the Companies Act 2013 or amendments thereof.

Corporate Social Responsibility Policy

To be applicable for FY 2021-22 onwards

APPROACH AND DIRECTION FOR SELECTION, IMPLEMENTATION AND MONITORING OF PROJECTS:

STEAG Energy Services (India) Pvt. Ltd. (“SESI”) is committed to operate and grow its business in a socially responsible way. Along with a sustained economic performance, environmental and social stewardship is also a key factor for holistic business growth.

The Company and the Board along with its CSR Committee shall strive to choose its CSR Activities from amongst the focus areas listed in this policy, based on the following broader guidelines:

1. Subject to the exclusion of activities which the company does in its ordinary course of business, to the extent possible, preference shall be given to those projects which involves matters or technologies in which the company or STEAG as a group has done prior work or has done some research work so as to ensure that the company can use its expertise to bring the highest value and impact to the project for the larger benefit of the society as well as the direct beneficiaries of the project
2. Projects having direct or indirect benefits in the areas of **(a)** environment protection, **(b)** enhancing employment enhancing vocation skills or **(c)** promoting health care including preventive health care and sanitation
3. Preferences shall be given to Projects having a reasonably shorter time to complete but having a reasonably larger benefit cycle.
4. To the extent possible, for the purpose of effective implementation of the projects as well as periodical maintenance and monitoring of the post implementation functioning and impact of the projects, the beneficiary shall be involved by the company preferably through a written MOU to be executed between the company and the beneficiary, listing out the responsibilities of the respective parties.

GOVERNANCE AND ADMINISTRATION:

The Committee shall supervise the administration of the CSR Policy and the execution of identified CSR Projects, programs and activities. The CSR Committee shall deliberate on the proposals and approve proposals for implementation at its discretion, subject to applicable provisions of law.

MONITORING PROCESS:

- The Managing Director and the CFO of the company shall be responsible for implementation of the approved CSR activities of the company, and shall also monitor, for and on behalf of the Committee, the implementation process and shall report the status thereof to the Committee.
- The CSR committee shall be apprised on the implementation of the CSR activities and the progress shall be monitored periodically. The company, through its internal controls, monitoring and evaluation systems, shall implement, assess, document and report the impact of its CSR activities/projects.
- Records relating to the CSR activities and the CSR Expenditure shall be meticulously maintained and shall form part of the Books and accounts of the company and accordingly may be subject to audit.

FREQUENCY OF REPORTING

The Committee shall meet at least twice a year, whether physically or through electronic means or in such other manner as may be prescribed or permissible under the applicable laws from time to time. Additional meetings may be held to ensure that the Committee takes note of the CSR activities, the expenditure thereon as budgeted, the CSR projects and monitoring thereof.

Corporate Social Responsibility Policy

To be applicable for FY 2021-22 onwards



PUBLICATION OF THE POLICY

The CSR Policy recommended by the Committee and approved by the Board shall be displayed in the Company's website, if any, for public viewing along with the details of the projects approved by the Board for implementation purposes.

AMENDMENTS:

The Company or the Board reserves its right to amend or modify the Policy in whole or in part at any time without assigning any reason whatsoever. However, no such amendment or modification shall be inconsistent with the applicable provisions of the Companies Act, 2013 or any other law for the time being in force.
